



***VENDOR CONTRACT***  
**FMCA Northwest Area Rally**  
**Linn County Fair & Expo Center**  
**Albany, Oregon**  
**June 6 - 9, 2019**

**Jim McBride**  
Vendor Chairperson  
175 Rainbow Dr # 7517  
Livingston, Texas 77399  
208 818-3018

Name \_\_\_\_\_

Representative Company \_\_\_\_\_ FMCA# \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_ Fax \_\_\_\_\_

**Rental Fees:**  
**Santiam Room - Number of Indoor Booths:** \_\_\_\_\_ @ \$250 each \$ \_\_\_\_\_  
This price is for a 10 x 10 booth with limited 15 Amp electricity, table and chair.

**One "Live in RV" dry camping space is provided with each booth.**  
**I want one. Yes \_\_\_ No \_\_\_**

**We have 5 (30 Amp) Electric Sites available at \$100 First Come Basis Yes \_\_\_\_\_**  
Make checks payable to: [Northwest Motorhome Association](#) and mail to Jim McBride at the address on the top of this application contract.

List all products. Include brand names of major products. Vendors may be required to remove products not listed. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

See the [booth layout map](#) for booth numbers.  
Please indicate which booth(s) you would like to rent: \_\_\_\_\_  
Please describe how you want multiple booths arranged and we will try to accommodate your request .

[Booth assignments are made on first come first served basis with the receipt of a signed and paid contract](#)

Vendor set up times: See next page – #10 & #11 under Rules and Regulations.  
Vendor agrees to abide by the rules and regulations as stated on the next page.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# 2019 FMCA NORTHWEST AREA RALLY

Linn County Fairgrounds & Expo Center

Albany, Oregon

June 6 - 9, 2019

## Vendor Rules and Regulations

1. **SCOPE OF CONTRACT** - This contract is made subject to the following rules and regulations which are a part hereof.
2. **BOOTH ASSIGNMENT** – The Booth space as stipulated in this contract is to be used during the FMCA Northwest Area Rally at the Albany Rally solely for the Vendor named in the Contract.
3. **REASSIGNMENT OF BOOTH** – No Vendor, shall assign, subject or apportion the whole or any part of the booth allotted herein without the written consent of the Vendor Chairperson.
4. **USE OF BOOTH** – Vendor Booth is to be used solely for the display of product, service or merchandise. No Vendor, other firm, corporation or individual shall advertise or distribute literature concerning the product of any other firm, corporation or individual except as specified in its booth contract. Vendor shall not sell or advertise anywhere on the rally ground except at the designated booth at all times.
5. **RESTRICTIONS** – The Vendor covenants to indemnify and to hold harmless Family Motor Coach Association Northwest Area, Rally Executives or Sponsors from and against any and all claims, demands, cause of action, suites or judgments for death of or in connection with the use and occupancy of the display area by the Vendor. It is further expressly agreed and understood that the Rally, its Sponsors, its Rally Master and Vendor Chairpersons, and other Volunteers shall not be held responsible for any loss or damage or injury to, properties belonging to the Vendor, his agents, contractors and employees while the said property is in the Vendor area or at any other time or place.
6. **PAYMENT FOR BOOTH** – Payment in full is required before any Vendor can setup their display. All moneys need to be in the hands of the Vendor Chairperson postmarked before May 24, 2019.
7. **INSURANCE** – Each Vendor must carry his own "All Risk Insurance" on his property and must be covered by a Comprehensive General Liability Insurance Policy providing limits of at least \$1,000,000.00 combined bodily injury and property damage per each occurrence. Neither the Vendor facility nor the FMCA Northwest Area, nor any of its service contractors or its rally Vendor Chairperson will be held responsible for loss or damage to any Vendor property while in transit to or from the building or while in the Rally site.
  - **Vendors must carry their own insurance through their own sources and at their own expense and must show proof thereof prior to setup.**
  - **Insurance certificates must be submitted by May 20, 2019 or remittances will be refunded and reservation cancelled.**
8. **SAFETY** – Vendors are required to comply with all safety and health requirements. (Federal, State & local regulations, ordinances and codes such as OSHA & DOT fire and safety requirements.) Safety inspections may occur.
9. **SECURITY** – Volunteer Security is provided by FMCA Northwest Area during setup and dismantling of booths. The building is securely locked after Vendor hours. Every reasonable precaution is taken to protect your property. The Vendor however has the final responsibility.
10. **MOVE IN – MOVE OUT** – *Set up time is 9 am to 4 pm June 4 & 5*  
*Exhibitor take down is 2pm to 7 pm on Saturday, June 8*
11. **VENDOR HOURS** - The Indoor Vendor area will be open to FMCA Members and the general public on:

<i>Thursday, June 6</i>	<i>10 am to 4 pm</i>
<i>Friday, June 7</i>	<i>9 am to 4 pm</i>
<i>Saturday, June 8</i>	<i>9 am to 2 pm</i>
12. **CANCELLATIONS** – Refunds will be considered if they are submitted in writing and be postmarked by May 15, 2019